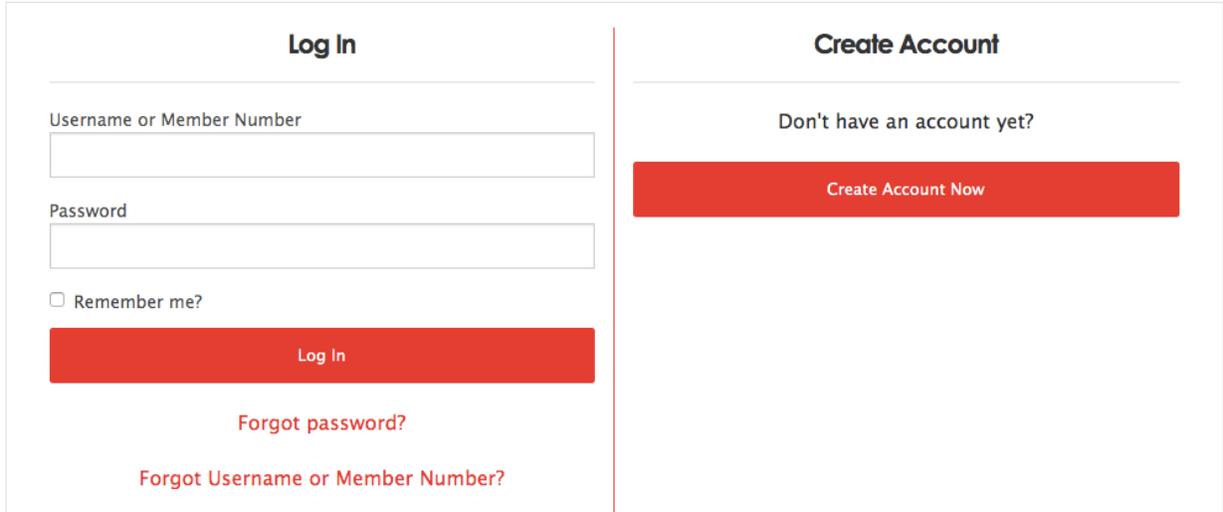


How to join Rowing Canada and sign up for St. John's Rowing Club programs

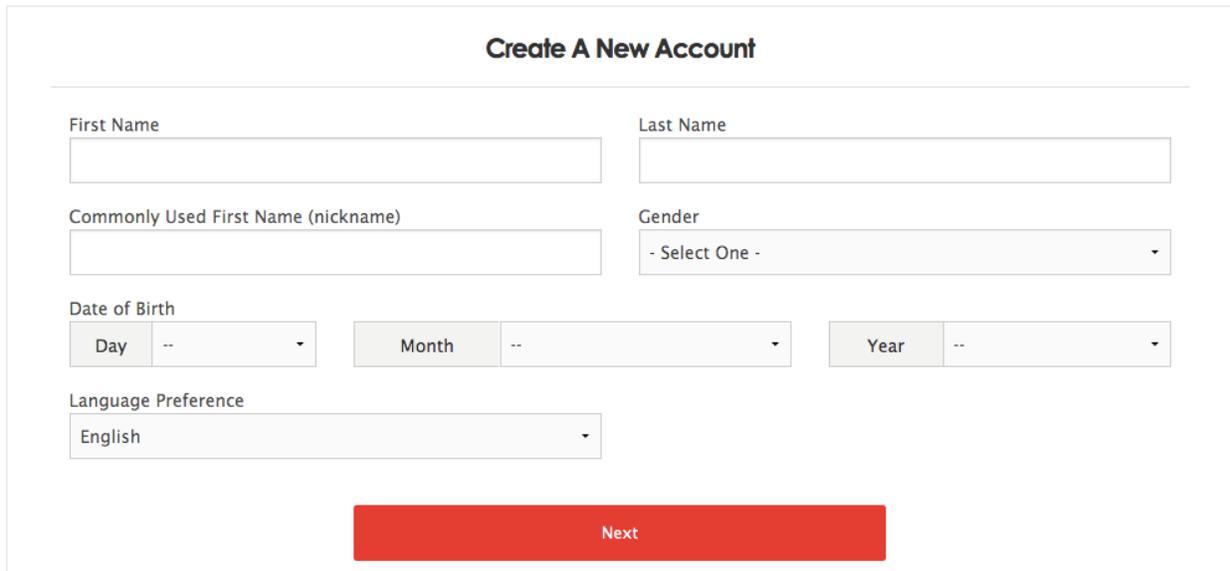
Start at <https://membership.rowingcanada.org> . You will see this screen:



The screenshot shows a web interface with two main sections: "Log In" on the left and "Create Account" on the right. The "Log In" section includes a text input for "Username or Member Number", a text input for "Password", a checkbox for "Remember me?", a red "Log In" button, and links for "Forgot password?" and "Forgot Username or Member Number?". The "Create Account" section includes the text "Don't have an account yet?" and a red "Create Account Now" button.

Instructions for those who have never been a member of Rowing Canada before:

Click on "Create Account Now," on the right side of the screen. You will see:



The screenshot shows the "Create A New Account" form. It includes the following fields: "First Name" (text input), "Last Name" (text input), "Commonly Used First Name (nickname)" (text input), "Gender" (dropdown menu with "- Select One -"), "Date of Birth" (three dropdown menus for Day, Month, and Year), and "Language Preference" (dropdown menu with "English" selected). A red "Next" button is located at the bottom of the form.

When you enter the initial information and click "Next," the screen will expand and ask for contact details and a user name and password. Enter that information and click "create my account."

Now you will see a screen something like this (but with your information in it, not "test test"):

My Account

[+ Join a Program](#) [+ Propose an Event](#) [Account Security](#)

Name	test test	Member Number	Unassigned
Commonly Used First Name (nickname)	test	Date of Birth	1994-02-06
Gender	Female	Language Preference	English

[Edit](#)

Click on "Join a program." You will see the next menu, which asks you to select a province. Click on that and select "Newfoundland and Labrador."

HOME REGISTER/JOIN MY ACCOUNT ABOUT

Programs

Province / State

- ✓ - Select One -
- Alberta
- British Columbia
- Manitoba
- New Brunswick
- Newfoundland and Labrador**
- Northwest Territories
- Nova Scotia
- Nunavut
- Ontario
- Prince Edward Island
- Québec
- Saskatchewan
- Yukon

Organization

- Select One -

Select a Province/Territory then select an Organization to view a list of available programs.

Then click on "select one" under "Organization" and choose St. John's Rowing Club.

HOME REGISTER/JOIN MY ACCOUNT ABOUT

Programs

Province / State

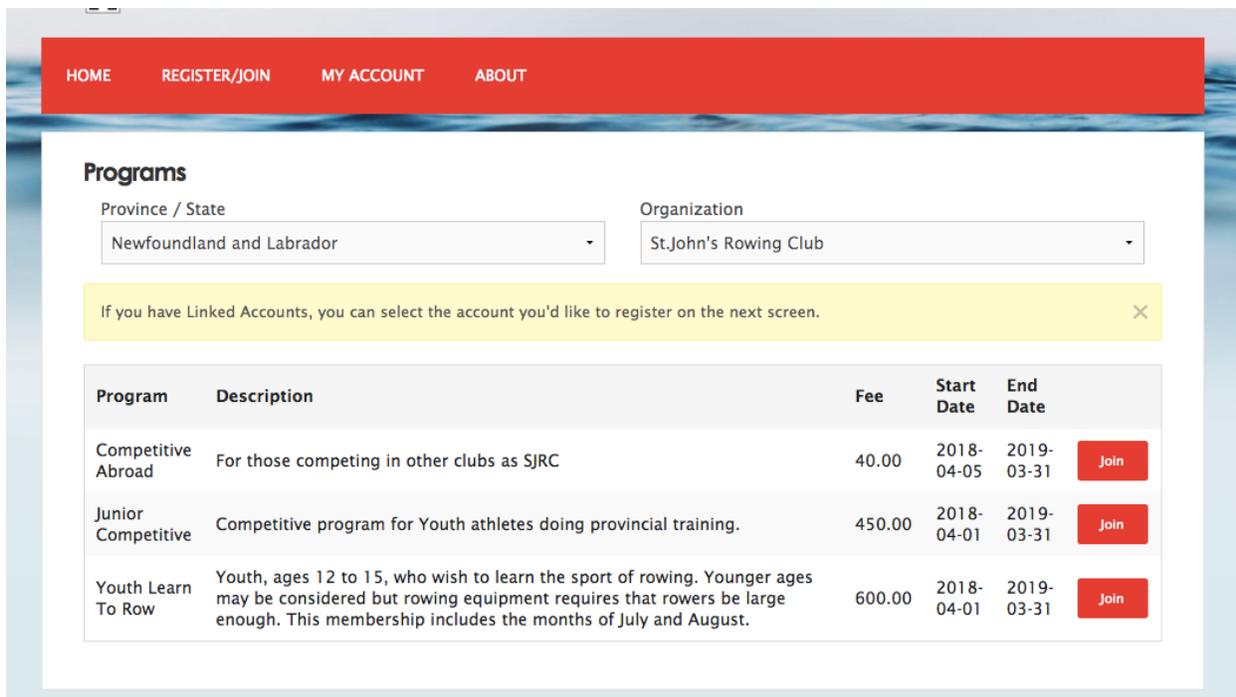
Newfoundland and Labrador

Organization

- ✓ Rowing Canada Aviron
- Rowing Newfoundland
- Labrador West Rowing Club
- St. John's Rowing Club**

Select a Province/Territory then select an Organization to view a list of available programs.

Now you will see a menu with a list of the programs that are currently open for registration. This list will change over the season, as spring programs end, summer or fall programs open up, and so on. The screen will look something like the image below, though with different programs listed:



Click "Join" for the program that interests you.

Now you get to a screen where you must click to agree to several things:

- Rowing Canada waiver and disclaimer – click "**I have read and agree to be bound by paragraphs 1 and 2**" and continue scrolling down.
- Rowing Canada description of risks and release of liability – click "**I have read and agree to be bound by paragraphs 3 – 5**" and continue scrolling down.
- Rowing Canada acknowledgement – click "**I have read and agree to be bound by paragraph 6**" and continue scrolling down.
- Rowing Canada consent for use of personal information – click "**I/we have read and agree to the terms in this consent form**" and continue scrolling down.

Now you will see this (but with your name, not "test test"):

I certify that I am **test test** and understand that by clicking the "Accept" button, I agree to be bound by these Agreements and program terms and conditions.

Accept Cancel

Ignore that for now! You have to first agree to the SJRC waiver and other things. Continue scrolling down.

- SJRC waiver and privacy statement. Read through this (you can print it, too, if you want). Then click **"I/we have read and agree to the terms in this consent form"** and continue scrolling down.

- Swim Test. Participants in youth programs must complete a swim test and bring the form to their first practice. Adult participants must confirm that they can swim, but do not need to bring in a swim test form. Read this information and click **"I/we have read and agree to the terms in this consent form"**.

Now scroll back up and click the red button that says "Accept." That button won't work until you have agreed to all the other things on this screen.

Now you should see a screen like this (but with your program, which might not be Junior Competitive):

Success! Your registration submission is complete.

Junior Competitive

Once your registration has been activated you will receive an email confirming your enrollment in your selected program or membership along with your membership number.

Start Date : 2019-04-01

Entry to the program for junior competitive rowers is by coach invitation.

This screen will offer you the option of paying on line now. However, this is not possible. Payments for SJRC programs this summer should be made by email transfer from your bank. (If for some reason you cannot make email transfers, please contact the club and we will identify a different payment process.)

Etransfer instructions:

Email address for the transfer: stjohsrowing@gmail.com

Question and answer for your transfer: "What is our sport?" answer "Rowing"

If you want to come up with a different question, it must be sent to stjohsrowing@gmail.com, not to your coach, your child's coach, etc.

Other Important Details: Etransfers will go to the club treasurer or another board member, NOT to your (or your child's) coach. The person processing your transaction may not know who you are, who your child is, or which program you or they are in. Therefore, in the message box for the e-transfer, you **MUST** put the following:

- The full name of **the rower** – not just the name of the person making the payment. Last names may differ, and we won't know whom the payment is for.
- **The program you or your child is in.** Include this even if you are paying something other than a program fee.
- **What you are paying for and how much for each item** (e.g. adult novice program fee for summer, or junior competitive full season program fee, or racing shirt, or a list of items and amounts.)

For the same reason, if you come up with your own question for the etransfer, please do not use "my child's name" as your question; we don't all know the answer.