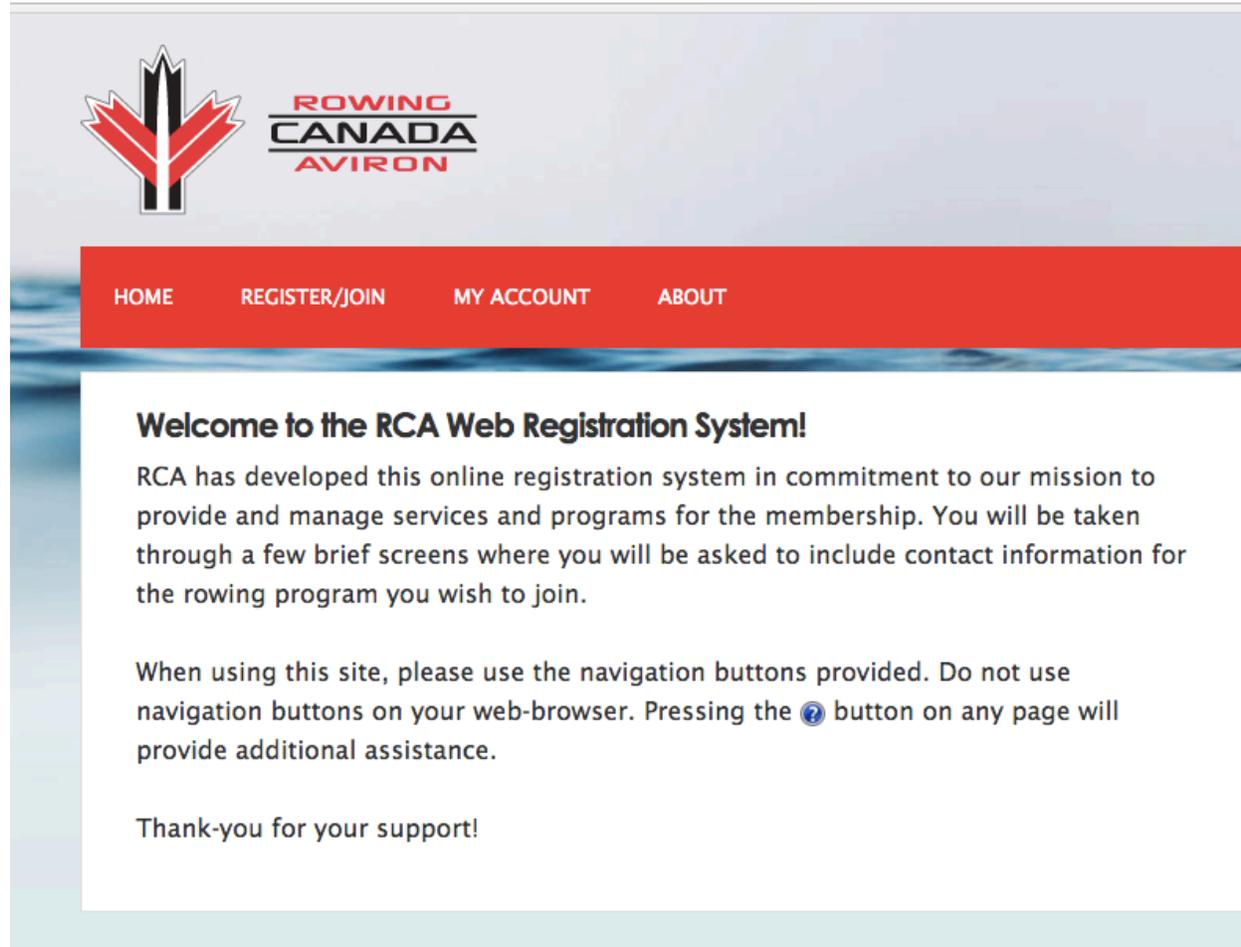


How to join Rowing Canada and sign up for St. John's Rowing Club programs

1. Go to membership.rowingcanada.org/Home:

re | <https://membership.rowingcanada.org/Home>



The screenshot shows the Rowing Canada website's registration page. At the top left is the Rowing Canada logo, which consists of a stylized red and black maple leaf. To the right of the logo, the text "ROWING CANADA AVIRON" is displayed in red and black. Below the logo and text is a red navigation bar with four white buttons: "HOME", "REGISTER/JOIN", "MY ACCOUNT", and "ABOUT". The main content area has a white background and features a heading "Welcome to the RCA Web Registration System!". Below the heading is a paragraph of text explaining the registration system. A second paragraph provides instructions on how to use the site, including a note about a help button. The page concludes with a "Thank-you for your support!" message.

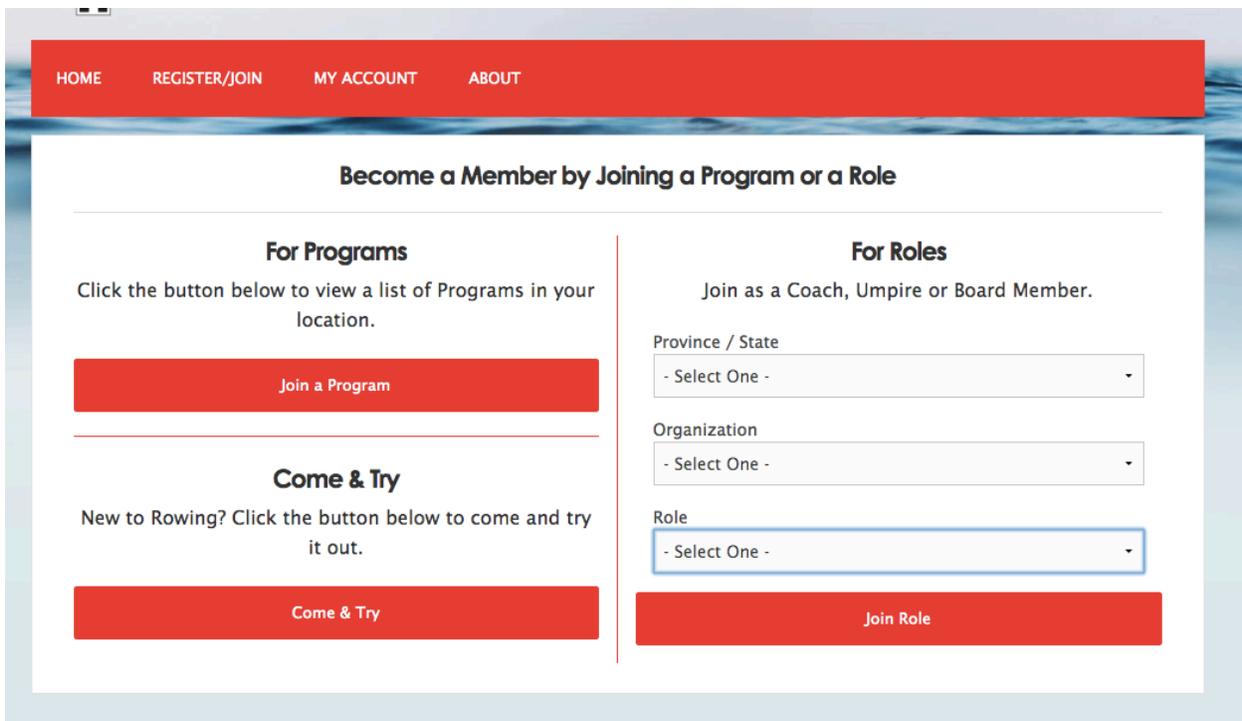
Welcome to the RCA Web Registration System!

RCA has developed this online registration system in commitment to our mission to provide and manage services and programs for the membership. You will be taken through a few brief screens where you will be asked to include contact information for the rowing program you wish to join.

When using this site, please use the navigation buttons provided. Do not use navigation buttons on your web-browser. Pressing the  button on any page will provide additional assistance.

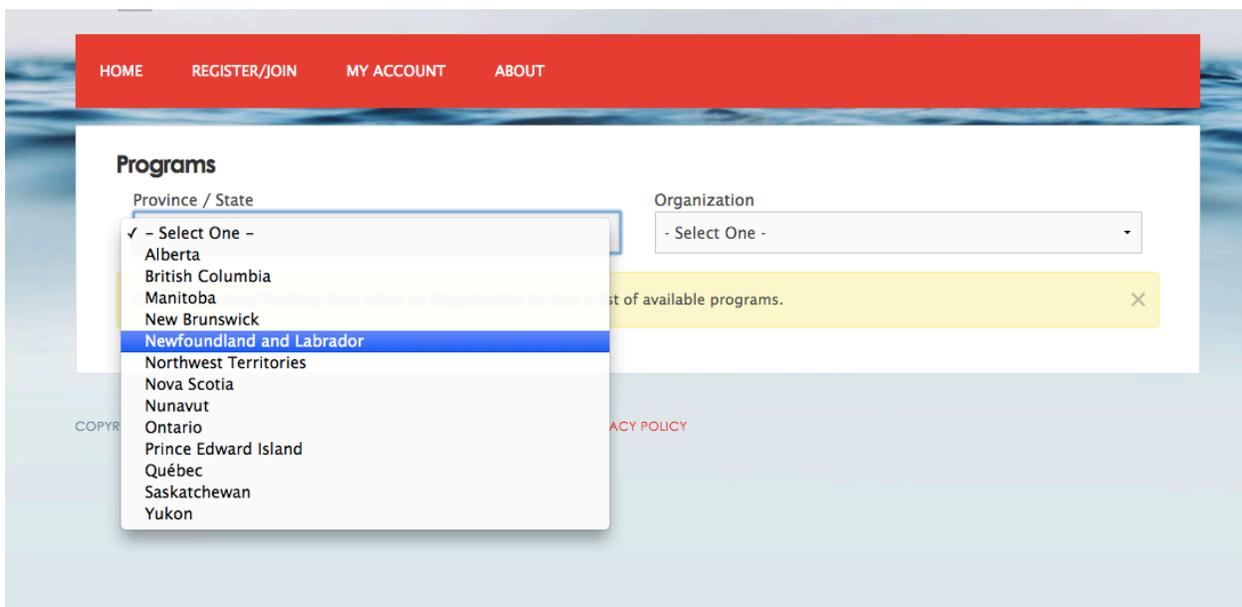
Thank-you for your support!

2. Click on "register/join" – second button from the left in the red menu bar – and you will see this:

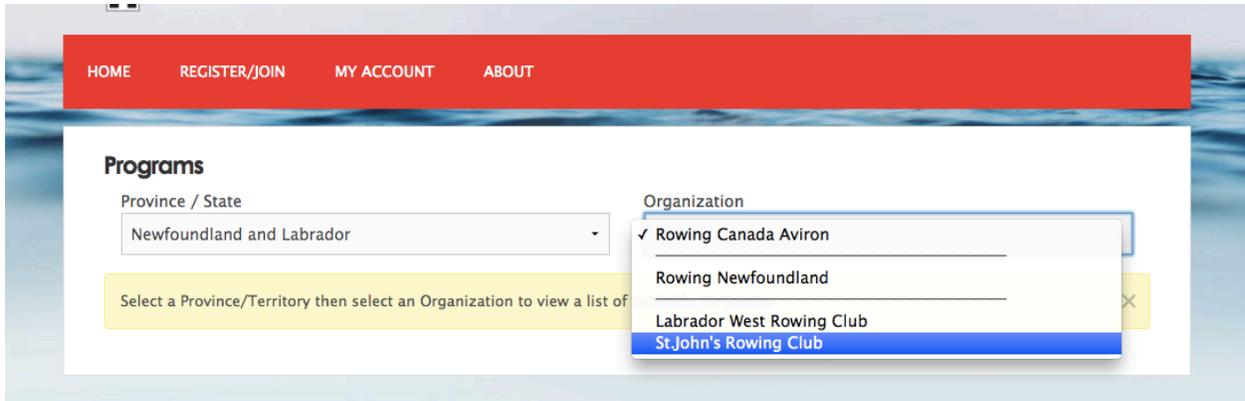


3. Click on "Join a program," under "For Programs."

You will see the next menu, which asks you to select a province. Click on that and select "Newfoundland and Labrador." (duh...)



4. Then click on "select one" under "Organization" and choose St. John's Rowing Club. (duh again...)



5. Now you will see a menu with a list of programs:

- Competitive Abroad is for affiliates of our club who are not living in St. John's
- Junior Competitive is the highest level of youth rowing.
- Junior Development is the mid level of youth rowing.
- Youth Learn to Row is the youth novice program. (It costs more than the others because it is much more time than the others.)
- Adult fall

Click "Join" for the program that interests you. The price you see here may not be the current price (as of fall 2018). In any case, you will not pay through Rowing Canada; you should pay the amount that the coach told you via etransfer to St. John's Rowing Club (instructions below).

HOME REGISTER/JOIN MY ACCOUNT ABOUT

Programs

Province / State: Newfoundland and Labrador Organization: St.John's Rowing Club

If you have Linked Accounts, you can select the account you'd like to register on the next screen. X

Program	Description	Fee	Start Date	End Date	
Competitive Abroad	For those competing in other clubs as SJRC	40.00	2018-04-05	2019-03-31	Join
Junior Competitive	Competitive program for Youth athletes doing provincial training.	450.00	2018-04-01	2019-03-31	Join
Youth Learn To Row	Youth, ages 12 to 15, who wish to learn the sport of rowing. Younger ages may be considered but rowing equipment requires that rowers be large enough. This membership includes the months of July and August.	600.00	2018-04-01	2019-03-31	Join

6. Now you will see the menu below. If you are already a member, sign in and join your program. (However if you are already a member, you probably didn't need these instructions!) If you are a new member, click "Create Account."

HOME REGISTER/JOIN MY ACCOUNT ABOUT

Log In

Username or Member Number

Password

Remember me?

[Log In](#)

[Forgot password?](#)

[Forgot Username or Member Number?](#)

Create Account

Don't have an account yet?

[Create Account Now](#)

7. You then get a couple of screens in which you fill in various information (name, address, and the like). If you are registering your child for youth learn to row, please create the account in the **rower's name**, not the parent's name.

8. Then you get to a screen where you have to agree to a number of things – waivers, that you are the legal guardian if you are registering your child, and so on. (Please create the membership in the child's name, however, not the parent's name – it's much easier for us to keep track.) **There are seven different places where you have to check that you agree!** Maybe even eight? Not our fault, this is Rowing Canada's system.

About swim tests: If the member is under 17 and has not rowed with us before, they must take a swim test and bring a completed swim test form to the first practice. (Competitive swimmers at a bronze medallion level can submit that certification instead.) of Anyone over 17 simply has to agree that they know how to swim. If you don't know how to swim, you do not want to row. Boats flip. You can find yourself upside down in the water.

Once you have checked everything that you possibly can, you should be able to click on a red button saying "AGREE" which is in the middle of that page (not at the bottom).

9. Now you are registered for the program you chose, and you are offered the option of paying on line. PLEASE DO NOT PAY ON LINE! It mixes up our accounting systems. Please pay by e-transfer following these instructions:

Email address for the transfer: SJRC.etransfers@gmail.com

Question to use: What is our sport?

Response: Rowing

Additional instructions:

In the message box for the e-transfer, please put the following:

- the full name of **the rower** – IMPORTANT, not just the name of the parent! The person processing the e-transfer may not know who is the parent of which rower.
- the program they are in – IMPORTANT! The person processing the e-transfer may not know what program the rower is in.
- what you are paying for and how much for each item (e.g. junior development program fee, or adult learn-to-row, or purchasing a hoodie, or some of each)