

**Employer: St. John's Rowing Club (SJRC)**

**Position: Assistant Coach (3 Positions)**

**Location:** St. John's, NL

**Anticipated Start Date:** June 1, 2022

**End Date:** August 31, 2022 (with possibility of extension\*)

**Position type:**

- 30-40 hours per week between June and August 31 (Possibility of 5-15 hrs/week from June 1st to June 24th pending staff availability)
- \*Possibility of 5-15 hours per week between September 1 and March 31 pending funding and staff availability

**Remuneration:** \$14.25/hr

\*The successful candidate will be required to obtain a vulnerable persons sector check prior to the start of their contract

### **Responsibilities of Assistant Coach:**

The Assistant Coach is responsible for the day-to-day coaching and implementation of program initiatives as directed by the SJRC Program Coordinator and ensures that they are carried out in a manner consistent with SJRC club policies established by the Board of Directors. Under the direction of the Head Coach and Program Coordinator, the Assistant Coach will coordinate and supervise a team of rowing athletes to deliver quality programming for SJRC rowing participants and their families.

### **Qualifications:**

- Previous slide-seat rowing experience
- Demonstrated leadership experience and/or previous athletic coaching experience considered an asset
- Experience with operation of small motorized boats considered an asset
- First aid certification an asset
- Pleasure craft operators certification considered an asset
- Must be a student planning to return to full time studies in the fall

### **Specific Duties**

- Responsible for training all program athletes as assigned by the Program Coordinator
- Responsible for assisting the Head Coach in planning, organizing, implementing, and leading age and skill appropriate activities for all program participants
- Responsible for reporting boathouse and staffing issues to the Head Coach and/or Program Coordinator, and assisting with the maintenance, repair and allocation of boats and equipment as directed by the Program Coordinator and/or Head Coach.

- Responsible for day-to-day boathouse activities (i.e. athlete training, keeping boathouse tidy, assisting with inventory tracking, etc.)
- Responsible for ensuring that all SJRC activities are operating within the policies approved by the Board of Directors.
- Ensuring that all staff and rowing program participants adhere to the Health and Safety Policies as prescribed by the SJRC Board of Directors, NL Public Health, and as otherwise mandated by law.
- Adhere to specifically mandated Covid-19 related duties (sanitizing of equipment, etc) and role model safe behaviour to other staff and program participants
- Other tasks related to these programs that may, from time to time, be assigned by the Program Coordinator, Head Coach and/or Board of Directors.
- Participate in coach development training and workshops offered by Rowing Canada and/or the St. John's Rowing Club in order to grow as a coach in the sport of rowing
- Build relationships with program participants of all ages by showing strong leadership, compassion, empathy, and understanding
- Contribute to creating an inclusive and positive environment at the St. John's Rowing Club

### **Reporting Relationships:**

The Assistant Coach will report to the Program Coordinator and through them to the SJRC Board of Directors. The Assistant Coach works closely with the Head Coach, Program Coordinator, other staff members and the Board of Directors HR Committee in accordance with policies determined by the Board of Directors.

### **The St. John's Rowing Club**

Since 1986, SJRC has offered slide-seating rowing programs on Quidi Vidi lake. SJRC is a member organization of Rowing Canada with a commitment to raise awareness of slide-seat rowing and to create opportunities for athlete development in the sport of rowing. In addition to recreational programs, SJRC partners with the provincial slide-seat rowing organization, Rowing Newfoundland, to help prepare athletes for competitive rowing regattas in Canada and beyond.

SJRC is dedicated to quality programming for athletes and their families, to offering an inclusive and safe sport environment, and support for youth employees as developing fitness leaders in the St. John's community.

SJRC: <https://sjrc.ca/>

SJRC: <https://www.facebook.com/stjohnsrowingclub/>

Rowing NL: <https://sportnl.ca/member-sports/rowing-newfoundland-and-labrador/>

Rowing Canada: <https://rowingcanada.org/>